



Faculty Reference Form • 2020-2021

Tutors in the Academic Support Center represent the strongest of Jacksonville University students. In addition to strong academic skills, peer tutors must be able to communicate their ideas and relate to their peers in a positive manner. They must be work as team players, take initiative, and be able to explain concepts to someone who struggles with the material.

Your comments are a strong factor in the hiring process of peer tutors. I would appreciate your thoughtful consideration of the candidate's potential tutoring ability—examining academic success, motivation, maturity, the ability to work with others, leadership potential, imagination and enthusiasm as necessary criteria to work in the Academic Support Center. Good tutors facilitate learning; they prioritize the student's goals over their own. Thank you for your time and your interest.

Applicant's Name: _____

Your Name: _____ Ext: _____

Title: _____

How long have you known the applicant? _____

In what capacity? _____

Please evaluate the candidate by using the scale below and with additional comments.

E = Excellent G = Good F = Fair P = Poor NB = No basis to judge

Leadership Potential: participates in activities, demonstrates initiative, assumes responsibility, has a solid rapport with peers.

E G F P NB

Comments:

Communication Skills: demonstrates strong written and verbal communication, displays attentive listening skills, exhibits strong presentation qualities.

E G F P NB

Comments:

Interpersonal Skills: patient, outgoing, persistent, active, open-minded.

E G F P NB

Comments:

ACADEMIC SUPPORT CENTER • PEER TUTOR APPLICATION • 2020-2021

1. Would this candidate be an effective role model? Why or why not?

2. What are the strengths of this candidate that would make him/her an effective tutor?

3. What are the weaknesses of this candidate that would make him/her struggle as a tutor?

4. How confident would you be recommending a struggling student to this applicant for tutoring help? Why?

5. Please make any additional comments that you feel are relevant to the selection process.

6. How do you rate this student in academic performance in the classroom?

7. Overall rating:
 - _____ recommend highly
 - _____ recommend
 - _____ recommend with reservation (please comment under #5)
 - _____ do not recommend (please comment under #5)

Signature: _____ Date: _____

Reference Form should be returned to:

(by email, interoffice mail, or in person)

Marissa Loon, Associate Director of Academic Support
Swisher Library, Room 308
mloon@ju.edu

Due no later than March 5