

**JU FACULTY TRAVEL GRANTS**  
**Application for Spring and Summer 2022**

**(Jan 1, 2022 – June 30, 2022)**



**Office of Research  
& Sponsored Programs**  
 JACKSONVILLE UNIVERSITY

**DIRECTIONS:**

- 1) Download application and save to your computer.
- 2) Fill in the application electronically in its entirety and digitally sign it.
- 3) Obtain approval from Department/School and the College Dean via digital signature.
- 4) Submit document to ORSP@JU.EDU no later than the deadlines provided below.
- 5) Applications must be submitted **at least four weeks prior to the conference start date.**

I am applying as:				
<b>Attendee</b>	<i>Type:</i>	<b>Domestic (up to \$800)</b>	<b>International (up to \$1,200)</b>	
<b>Presenter</b>	<i>Type:</i>	<b>Domestic (up to \$1,000)</b>	<b>International (up to \$1,400)</b>	
<b>Applicant Information</b> <i>Full-time faculty are eligible to apply.</i>				
Full Name:				
Faculty Rank:	Professor	Assoc. Professor	Assist. Professor	Resource Faculty
School / College:			Phone Extension:	
<b>Travel Event</b>				
Full Title of Conference:				
Location (City/State/Country):				
Dates of Conference (use calendar drop-down)			to	
Departure Date		Return Date		
<i>*Expense Report is due to ORSP via Chrome River within 10 business days of return date listed above.</i>				
<b>Applicant Statement</b>				
Is this a regularly occurring conference (annual, semi-annual, etc.)?			Yes	No
Funds are limited. Please explain the significance of your attendance/presentation (impacts on professional development in subject area, impacts on student learning, etc.)				

