



SPRING / SUMMER 2021
Faculty Development Application Form Virtual Events

Virtual event takes place between January 1 – June 30, 2021

Spring / Summer 2021 Application Period:		
Spring / Summer 2021 applications will be accepted through Friday, June 18, 2021.		
Awards for second requests will be considered as funds are available.		
Applicant Information <i>Individual full-time faculty are eligible to apply.</i>		
Full Name:	First Request	Second Request
Faculty Rank Professor Assistant Professor Associate Professor Resource Faculty Other	School or College: Department: Phone Extension:	Departmental Representative/Administrative Associate: Phone Extension:
A. Event Details		
Title of Conference: (please spell out acronyms)		
Title of Presentation, if applicable: (please include a copy of your acceptance letter with the application)		
Conference Start Date:	Conference End Date:	
Conference Registration Fee:	Participation Status:	
<i>Expense Report with evidence of payment (receipt) is due to ORSP within 10 business days after the last day of the conference. We reserve the right to deny reimbursement for late expense reports.</i>		
Please check one of the following event categories:		
Regional	National	International
Other:		
Brief description of conference and significance for attendance:		
Applicant Signature	Department or Division Chair/Director Signature	
Dean's Signature		
	Submit completed form to ORSP@JU.EDU	