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Call for Proposals

2025-2026 EPIC Investment Projects

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**Background and Directions for FY26**

This **competitive** Call for Proposals invites Investment Project applications for the 2025-26 academic year. Investment Projects are funded by a reoccurring appropriation JU receives from the Florida Department of Education (FDOE). We seek well-defined projects that meaningfully enhance student readiness for competitive entry into the Florida workforce upon graduation from JU.

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| **EPIC Mission** | To better prepare students for entry into the Florida workforce. |
| **Investment Funds Available** | $80,000. |
| **Application Due Date** | Monday, June 2, 2025 to orsp@ju.edu |
| **Award Decision Date** | On or around June 15, 2025 |
| **Project Period** | July 1, 2025 – June 30, 2026  (pending confirmation of funding from the FDOE) |
| **EPIC Eligible Disciplines/Categories:** | Aviation, Business/Management, Healthcare Sciences, Law, Public Policy, STEM/STEAM, and Sustainability. Academic support departments, such as Academic Technology and Career Management, are also eligible. Non-EPIC disciplines, such as Social Sciences and Fine Arts, may be eligible if they partner with one or more of the broader disciplines listed above. |
| **Application components**  **(Submit via email to ORSP@JU.EDU)** | 1. Completed application form (MS Word) 2. Budget Template (MS Excel) 3. (1) Letter of Endorsement |
| **Quarterly Report due dates. Reports are required of all awardees.** | * October 15, 2025 * January 15, 2026 * April 15, 2026 * July 15, 2026 |
| **Last day to expend awarded funds** | March 1, 2026 |

1. **Project Title** (10-word max**):** Click or tap here to enter text.
2. **Project Personnel** (list Project Lead first): Click or tap here to enter text.
3. **Discipline(s) this project will target:** Click or tap here to enter text.
4. **EPIC Funding Requested:** Click or tap here to enter text.
5. **Project will impact approximately (#) undergraduates (#) graduate (#) law students**
6. **With which EPIC Goal does your project most closely align?** (Choose one).

**Goal 1**: Enhance JU’s **academic programming** to align with the skills and competencies needed by Florida’s future workforce.

**Goal 2:** Strengthen existing and develop new **academic support systems and resources** that will enhance teaching, learning, and career readiness. This goal would be applicable to Academic Technology, Career Management, etc.

1. **Project Description:** (*what will you use the allocated funding for? Be specific. 250 word maximum*) Click or tap here to enter text.
2. **Describe how this project aligns with the intent of EPIC, which is to prepare students for successful entry into the Florida workforce and/or pursue additional education beyond their JU degree. Tell us what makes your project unique and why it should be funded -- What are your students going to be able to do or learn as a result of this EPIC funding that they may not have previously been exposed to but need to know in a real-world setting?** (500 word maximum).

Click or tap here to enter text.

1. Each awardee must commit to preparing four quarterly reports that will be submitted to the State as evidence of progress. Reports detail project activities for that quarter and must include tangible deliverables (see # 10 below).

**Please identify one person from your team who will be responsible for preparing and submitting the reports for the Project Periods.**

**Reports will be submitted to ORSP by: (Name of person):** Click or tap here to enter text.

1. **Project Objectives, Activities, and Deliverables Chart:**

**Directions*:* Using the chart on page 4, enter an objective for each quarter and corresponding activities and deliverables. Please be sure your objectives and activities are simple (doable) yet substantive, so you have something to report on for each quarter.**

***Objectives*** *should be measurable and are what you hope to achieve to accomplish the EPIC goal you chose above in Question 6.*

***Activities*** *are what you will do to achieve your objectives****.***

***Deliverables*** *are tangible items you will submit with your four quarterly reports as evidence each activity occurred during that specific reporting period.* ***Examples of Deliverables****: websites/links to completed projects or presentations; Powerpoint presentations, draft or final publications, dashboard reports with a written analysis of data, new curricula approved by the faculty curriculum committee, photographs of students demonstrating equipment use, social media posts promoting the project/program, grant applications, meeting/training agendas, abstracts submitted by students for the JU Symposium, links to videos, positive enrollment numbers on a spreadsheet, written analysis of survey results, student papers/projects, etc. Note that Email exchanges are not acceptable deliverables.*

Sample Chart

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| --- | --- | --- |
| **Objective** | **Activity** | **Tangible Deliverable**  **(Max of three per report)** |
| *EXAMPLE:* *Enhance use of technology by faculty to support student learning in areas specific to the EPIC disciplines* | *1. Research and evaluate the academic technology needs of the University.*  *2. Implementation of technology projects.* | *Quarter 1 Report will include:*  ***Deliverable 1: Assessment survey/research results*** *of academic tech needs*  ***Deliverable 2: Inventory list*** *of technology purchased during Q1*  ***Deliverable 3: Documentation******(2 flyers)*** *demonstrating faculty workshops/trainings were offered to implement new technology* |
| *EXAMPLE: Provide essential coding skills in Python programming to students in PHYS151/152* | *Develop and implement interactive and collaborative Labs for PHYS151/152 courses that incorporate Python programming.* | *Quarter 1 Report will include:*  ***Deliverable 1:*** *Revised* ***syllabus*** *for PHYS151/152 documenting Python instruction*  ***Deliverable 2****: (3)* ***samples******of completed student labs*** *in Python (pdfs)* |

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| **Project Title:** | | |
| **Objective** | **Activity** | **Tangible Deliverable** |
|  |  | Quarter 1 Report will include:  1.  2.  3. |
|  |  | Quarter 2 Report will include:  1.  2.  3. |
|  |  | Quarter 3 Report will include:  1.  2.  3. |
|  |  | Quarter 4 Report will include:  1.  2.  3. |

1. **Budget**: Please use the provided budget template for your request available on the ORSP website under this solicitation. JU reserves the right to issue partial awards based on the availability of EPIC funds. Funding is contingent upon JU receiving official notice from the FDOE that funds will be available for the 2025-26 year which should occur by July 1.
2. One **letter of endorsement** from the project leader’s Dean/Director is required. Letters must reference the specific project and clearly indicate administration has been briefed regarding project details.