

Jacksonville, Florida

University Boulevard/Merrill Road Roundabout Public Art Project

Request for Qualifications Checklist

Budget: \$225,000 (inclusive of design, engineering consultants, permits, testing, fabrication, storage, installation, travel, insurance and sales tax)

Eligibility: Professional artist or artist team residing in the United States with public art project experience that matches the scope of the project who have successfully managed and completed at least one publicly-funded commission on schedule and on budget. (Members of the Selection Panel are not eligible to apply.)

Application: Submission of materials that include letter of interest, resume(s), work samples, and 2-page "Ideas and Themes Brief" by deadline of September 30, 2018 to roundaboutart@ju.edu. Additional information available at www.ju.edu/roundaboutart

Deadline: No later than 11:59 PM (EDT) on September 30, 2018.

Application Documents: The following documents are required; no other formats accepted (submissions will not be returned):

- **Letter of Interest** indicating aspects of the project that attract the applicant's attention, including qualifications based on previous work experience (This is not the same as the "Ideas & Themes Brief"). Please include contact info. Format as a pdf.
- **Ideas & Themes Brief** conveying a broad sense of how the applicant would approach the project. The up to 2-page Brief is not necessarily a proposal for a specific design, and does not need to include a budget and detailed information regarding subcontractors, fabricators, architectural plans, or insurance (these aspects may be part of the paid presentation in the finalist phase of the process). The Brief is about the applicant's conceptualization and influences for making art. Finalists/team may be offered to be paid (\$1500 plus airfare and direct expenses) to present specific design ideas and substantially expand on this document with pertinent researched detail. Format as a pdf.
- **Resume(s)** (3-page maximum for each principle member of the team). Submit resume(s) as a single pdf document; please include education, and recent (last 10 years or less) commissions, exhibitions, collections, related experience, honors and grants, bibliography, affiliations.
- **Work Samples:** Applicants must submit samples of previous work that generally parallel the scope of this project. Submit up to 10 jpg images, with 1920 pixels on the longest side and no less than 72 dpi, for a range of 2-5 MB each image. Number images in order of preferred viewing (i.e., 01_Name_Project 16). Up to two video samples can also be shared with an unlocked YouTube or Vimeo link (preferred but other sites ok); total viewing time per sample will be no more than 10 minutes.

- **Work Sample Descriptions:** Each sample must be accompanied by a corresponding description that includes titles, names of artists, dates of work, commissioning entity, budget, collaborative partners, media and material, as well as a brief mention of the applicant's role in the work.

Artist Agreement Items: The selected Artist or Artist Team will be required to execute an Artist Agreement with JU for provision of the Artwork. Among other items, the following selective items will be included in that agreement:

Insurance

Selected Artist/team and Artist's subcontractors (if any) shall maintain the following insurance in the amounts and coverages required by COJ and as outlined in Artist Agreement:

- Worker's Compensation/Employer's' Liability (if applicable)
- Commercial General Liability
- Automobile Liability
- Umbrella Liability
- Art Floater

Artist, at his/her option, is responsible for any desired insurance against damage to or loss of artwork during fabrication, delivery or installation.

Point of Contact. Contact Jacksonville University at roundaboutart@ju.edu.