

Jacksonville University Faculty Overload/Adjunct Payout Schedule AY 25-26					
Month			Month		
Aug-25	08/18 - 08/22	Fall Add/Drop Week	Jan-26	01/12 (Mon)	Spring Semester Starts
Sep-25		Fall Payroll Sheet Submission Deadline to Academic Affairs			Spring Add/Drop Week
	09/02 (Tues)			01/12 - 01/16	
Oct-25	10/05 (Sun)	Fall Half-Term 1 Ends		01/15 (Thurs)	Winter Grades Due
		Fall Half-Term 2 Classes Start			Winter Payroll Revision Deadline – Close of Business
	10/06 (Mon)			01/20 (Tues)	
		Fall Half-Term 1 Courses – Grades Due			Spring Payroll Sheet Submission Deadline to Academic Affairs
	10/09 (Thurs)			01/26 (Mon)	
	10/15 (Weds)	Fall Overload & Adjunct Payout #1		01/30 (Fri)	Winter Adjunct & Overload Payout
Nov-25	11/20 (Thurs)	Full Term Classes End	Mar-26	03/01 (Sun)	Spring Half-Term 1 Ends
	11/25 (Tues)	Fall 2nd Half-Term Ends		03/02 - 03/06	Spring Add/Drop Week
Dec-25	12/01 - 12/05	Winter Add/Drop Week		03/02 (Mon)	Spring Half-Term 2 Starts
	12/01 (Mon)	Winter Term Starts		03/05 (Thurs)	Spring Half-Term 1 Courses – Grades Due
	12/04 (Thurs)	Fall Grades Due		03/13 (Fri)	Spring Overload & Adjunct Payout #1
		Fall Payroll Revision Deadline – Close of Business	Apr-26		Full Spring Term Ends
	12/08 (Mon)			04/24 (Fri)	
	12/15 (Mon)	Fall Overload & Adjunct Payout #2	May-26	05/03 (Sun)	Spring Half-Term 2 Ends
		Winter Payroll Sheet Submission Deadline to Academic Affairs			Spring Full Term & Half-Term 2 Grades Due
	12/16 (Tues)			05/07 (Thurs)	
Jan-26					Spring Payroll Revision Deadline – Close of Business
	01/11 (Sun)	Winter Classes End		05/11 (Mon)	
				05/15 (Fri)	Spring Overload & Adjunct Payout #2