



Guidelines for Faculty Stipends for Oversight of Internships, Research Intensive Independent Studies, & Service-Learning Independent Studies

Courses that are eligible for stipend: These courses are eligible for stipend because they do NOT count to faculty load and are not compensated in any other way.

Stipends are to compensate faculty for the oversight of opportunities that carry course credit. This is important for supporting our students with the completion of the undergraduate EL requirement.

Internships: integrate knowledge and theory learned in the classroom with practical application and skills development in a professional setting. No more than 12 hours of academic credit can be earned through the internship program and applied toward the fulfillment of the 120 credit hours required for a degree. Internship courses will carry the suffix number of 90; i.e., 390, 490.

Research Intensive Independent Study: a student-faculty collaborative research and scholarship that produces “an inquiry or investigation conducted by an undergraduate student that makes an original or creative contribution to the discipline. Each Research Intensive Independent Study must have an assigned title and departmental prefix, plus a course number from the series 199, 387, 388, 487, and 488. To ensure alignment with the RI guidelines, the sponsoring faculty member should review the RI guidelines found on the Experiential Learning website and must submit the proposed course of RI Independent Study work to Dr. Sarah Parker, Director of Undergraduate Research.

Service-Learning Independent Study: merging of service to the community with academic coursework. Each Independent Study must have an assigned title and departmental prefix, plus a course number from the series 199, 387, 388, 487, and 488. To ensure alignment with the SL guidelines the sponsoring faculty member should review the SL guidelines found on the Experiential Learning website and must submit the proposed course of SL Independent Study work to Professor Shelley Grant, Director of Service-Learning.

The faculty member cannot be compensated in another fashion for oversight of the student’s internship or independent study; e.g. he or she cannot also be paid as part of his or her teaching load or overload or through another stipend.

Stipend amount and maximum: EL stipends are paid at \$150 per qualifying EL course. Each faculty member can earn up to 7 EL stipends per year.

Stipend processing: Stipends are processed based on courses published in the Course Schedule. Stipends will be processing will occur in alignment with internal internship and payroll deadlines. Faculty members do not need to submit any paperwork to receive these stipends. Additional information can be found here: <https://www.ju.edu/experientiallearning/>

Questions about stipends should be directed to Laura Atkins, Director of Experiential Learning.