Create a Grade Rule

Instructors create rules that determine when the Early Warning System generates a warning for a student’s performance. A Grade Rule is based on a score for a grade or calculated column in the Grade Center. Students who surpass the defined threshold for a specific grade trigger a warning.

Step 1
On the Control Panel, click Early Warning System under the Evaluation section.

Step 2
On the Early Warning System page, click Create Rule to access the drop-down list, and select Grade Rule.

Step 3
On the Add Early Warning System Rule page, enter a name for the rule.

Step 4
Next to Availability, select the radio node next to Yes to activate the rule.

Step 5
Under Rule Criteria, enter or select the information for the rule.

Step 6
Click Submit.

Notes: When creating Grade Rules, Grade Center items are listed by their categories, such as Assignment or Discussion. Possible points are also included to help Instructors determine the threshold value for the rule.