PARKING RULES & REGULATIONS: Jacksonville University traffic and parking regulations apply to all students, faculty, staff and visitors. The Department of Campus Security is responsible for the enforcement of traffic and parking rules and regulations at the University.

ORTHODONTICS PATIENT PARKING

The parking lot located at the Brooks Rehabilitation College of Healthcare Sciences will be reserved for orthodontics patients/visitors only.

Employee and Student Parking is Prohibited.

APPEAL PROCESS

The Appeals Committee is comprised of a rotating membership of student, faculty and staff volunteers who take their personal time to review appeals. This committee meets independently, apart from the Campus Security Department. The decisions of the Appeals Committee are final. Decisions of the Appeals Committee are not in remand of the particular driving or parking behavior of an individual who is cited for violation of the parking rules and regulations but is a decision based on the totality of circumstances and the specific conditions presented by the campus security officer and the applicant. Only those with valid JU parking permits may or may not appeal the citations.

FINES AND VIOLATIONS

Below is the list of fines and violations. These are also listed on parking citations.

Parking: In line — $50 + Towed Vehicle

Speeding/Reckless Driving — $50

Handicap/Disabled violation — $250 + Towed Vehicle

Vehicle not registered — $15

Expired or improper display of decal — $15

Failure to stop at the traffic light as directed — $25

Parking in prohibited zone — $25 + Towed Vehicle

Parking on a road shoulder — $25

Driving wrong way in traffic circle — $25

Restricted Area — $25

Parking outside of marked space/taking up more than one space — $25

Displaying counterfeit decal — $150 + Towed Vehicle

Registration Expired — $25

Exceeded Time Limit — $25 + Towed Vehicle

Other Violations of the Rules & Regulations — $25

Download the JU Mobile Safety App for easy and more information from Campus Security.

GENERAL INFORMATION

Operating and parking a motor vehicle on the JU campus is a privilege extended by the University. Violation of the rules and regulations can result in suspension or revocation of the privilege to drive on Park and University grounds. Parking includes standing, stopping, Jacksonville University assumes no responsibility for damage to or loss of any vehicle or its contents at any time it is operated or parked on the campus. All students and employees of the University holding a valid operator's permit issued by the Division of Licensing in their state, are required to operate and park properly registered motor vehicles on campus. All persons who operate a motor vehicle on campus are expected to comply with all traffic and parking regulations. A person who registers a vehicle is responsible for ensuring that the vehicle is in compliance with all traffic and parking regulations. For example, the registered owner of a vehicle will be held responsible for any parking citations received by someone operating the vehicle or allowed to utilize his or her issued permit. These regulations apply all year long, 24 hours per day, including academic breaks and in all weather conditions. Permanent residents retain the property of Jacksonville University and are not transferable between vehicles or persons.

REGISTRATION REGULATIONS

Temporary permits may be issued for up to 14 days in the event of issues with obtaining a registration, purchase of new vehicle or temporary guest. If extenuating circumstances exist please consult with a campus security supervisor.

All vehicles parked on campus by students and employees must be registered with the Campus Security Office and must display a current parking permit. Employees and students are allowed one permit/decal. Shared vehicles are allowed one permit/decal only.

All persons registering a vehicle must bring their JU ID and vehicle registration to the Campus Security Office located at the Green Street entrance during the hours of 7 a.m. – 4 p.m., daily (except holidays at the beginning of each semester).

Permit/decal or hang tag are not transferable. All student permit/decal must be affixed to the exterior of the vehicle driver’s side lower corner of the front windshield. Employee hangtags/permits must be hung from the vehicle’s rear view mirror where they are in plain sight. Failing to do so will result in a parking citation. The permit is issued to an individual and therefore any violations attributed to the permit holder’s responsibility. Please keep this in mind when you loan your vehicle to someone else.

Registration forms are available online and may be completed and printed prior to coming to Campus Security. To access the on-line form go to the Campus Security webpage.

If your permit/decal or hang tag is lost or stolen, a new decal must be obtained from the Campus Security Office as soon as possible. If a new decal is not obtained, you will be held responsible for any tickets issued against that permit.

A change in a student’s residence, enrollment status, vehicles, or vehicle’s state registration requires students to obtain a new parking permit or remove a parking permit based on their new status.

All parking permits will expire on August 31, 2018.

A damaged or defective permit/decal or hang tag will be replaced at no charge if returned to the Campus Security Office.

TRAFFIC REGULATIONS

Traffic signs and regulations direct the governing operation and parking of motor vehicles and are in effect at all times unless specifically limited by the Campus Security Offices.

Meters must park the right of way to pedestrians and bicyclists.

All vehicles must comply with the posted speed limits on campus. The speed limit is 15 mph for all roads. The speed limit in all parking lots is 10 mph or less depending on traffic conditions.

Driving on sidewalks, paths, or grass, or off road is prohibited. Parking on roadways, fire lanes, service driveways, sidewalks, paths, grass, off road, or any curb is prohibited.

Towing down, altering, defacing, or removing any sign or traffic control device including traffic cones is prohibited. Acts as described may subject the operator to administrative suspension and fine.

PARKING REGULATIONS

Parking on the Jacksonville University campus is only permitted in marked parking spaces in authorized parking lots. All parking lots are marked with color coded signs designating which permit may park in that lot. Parking regulations are enforced from 7 a.m. – 5 p.m., Mon. – Fri. Parking designations are: Employee (E); Resident Student (R); Commercials (C); Orthodontists (O); Visitors (V); Patient (P); and, Recreational Life (RL).

The Jacksonville University Parking Management System (PMIS) does not imply that parking is allowed. Before parking in an area that is questionalbe, call the Campus Security Office at 904-356-7565. Parking in designated parking lots is restricted to the marked spaces only. Vehicles parked outside of marked spaces, in handicapped spaces, Purple Hot Spot zones and/or along curbs painted and separated are subject to being cited and a tow.

Parking vehicles must not obstruct access areas, loading zones, traffic or traffic access by any emergency vehicle such as fire, police, or ambulance. Parking vehicles cannot cross traffic lanes, lanes, service driveways, sidewalks, paths, grass, off road, or along any curb. Parking vehicles cannot interfere with normal University operations or create a hazard for pedestrians. Parking vehicles parked in such a manner are subject to being issued a citation and towed.

The City of Jacksonville Parking Enforcement Division may also enforce parking regulations on campus such as: handicapped parking, fire lane, and expired license plate violations.

If you are involved in a traffic accident, call the Campus Security Office at 904-356-7569 for assistance. Abandoned vehicles will be cited and towed away at the owner’s expense.

All persons must comply with the posted parking time limits where designated. The 5 minute parking zones are enforced 24/7.

Repairs to vehicles parked on campus such as oil changes, or other mechanical work are not permitted.

The University parking map, located on the reverse of this page, as well as signs throughout the campus identify where students with current permits/decals are permitted to park. Employees and students must park in the area temporarily marked, in the provided map should be regarded as the governing document as it relates to parking lot designation.

Students are not permitted to park in any parking space marked Reserved, Employees or Visitor during the hours of 7 a.m. – 5 p.m., Mon. – Fri. round. Students are not permitted to park in RL Reserved spaces 24/7 round.

Special parking permission cannot be given by faculty, coaches, or staff members.

Student workers must park in their designated areas - not in Employee parking.

Resident students with current parking decals are authorized to park in the designated parking areas of the residence halls, parking garages or apartments as indicated on their permit and the map on the reverse page. (Example: Green R on south campus, Yellow R in north campus, Red B and Red N in Hall lots)

Employees are permitted to park in designated areas around campus.

Wilma’s little People’s Place: Reserved parking. No parking between 7 a.m. – 5 p.m., Mon. – Fri. round.

Holiday Parking: Any request to park on campus during holidays or breaks during the summer must be made in advance in writing and must be approved by the Director of Campus Security.

For temporary disabilities, contact the Disability Coordinator in the Student Life office.

Motorcycles & Bicycles

All motorcycles operated and parked on the JU campus are registered and displayed a valid JU parking decal. Decal placement on motorcycles can often special challenges. As a general guideline, the decal can be placed on the windscreen or on one of the front forks. If one of these solutions does not work for your particular model, contact a security supervisor for further guidance.

All traffic regulations apply to motorcycles and bicycles.

Bicycles may only be parked in bicycle racks. Bicycles shall not be chained to sidewalks, lamp posts, sign posts, or other objects, and not to buildings. The Campus Security Office will impound bicycles left in those locations. The owner of the bicycle may be subject to fines for improper parking. Bicycles are not permitted in the indoor bicycle buildings.

All bicycles will be registered with the Campus Security Office. Registration for bicycles is free of charge and involves the collection of the bicycle’s identification information. A JU bicycle decal will be issued and affixed to front forks on the bicycle.

BOOTING OR TOWING OF VEHICLES

Vehicles are subject to booting or towing at the owner’s expense for the following reasons:

• Unauthorized parking in reserved, prohibited, or handicapped spaces

• Obstructing vehicles or pedestrian traffic

• Parking in or as to interfere with University operations or creating a hazard to people or equipment

• Parking in a fire lane or blocking a fire hydrant

• Parking in a maintenance zone, loading area or blocking a gas delivery access road

• Parking on campus after driving or parking privileges have been suspended or revoked

• Disabled or abandoned vehicles will be towed if left unattended for more than two weeks and immediately if the vehicle does not display a registration plate and/or a parking permit

• Improperly displayed

• Displaying an altered, stolen, or counterfeit parking permit

• Failure or refusal to register a motor vehicle with the University

SPECIAL EVENTS/Maintenance

The Campus Security Office has the authority to close streets, parking lots and individual spaces on campus for special events or to perform necessary maintenance.

Visitor’s Parking

Visitors coming to the University are required to request a one-day visitor parking permit from the Campus Security Department located at the Green Street entrance to the University before arriving on campus. These permits are free of charge to visitors. Employees and students are not permitted to use a visitor parking permit.

Temporary Permits

Temporary permits are issued to employees and students who are temporarily using a vehicle that is not registered or normally used for transportation. These permits are issued for a maximum of two weeks and may not be used to avoid properly registering a vehicle to or in a parking lot where it would not be allowed.

Violation Payment Procedure

Fines may be paid during normal business hours at the cashier’s window in the Howard Administration Building. You must have the citation with you to pay.

Remit amounts will automatically be placed on student accounts or deducted from an employee’s pay if not received at the cashier’s window.

In case of an unattended vehicle, the registered owner of the vehicle is responsible for the fine. If no permit is present, the registered owner of the vehicle will be responsible.

Unpaid fines may result in a hold on accounts prohibiting registration.

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