



Board of Trustees Self-Evaluation Policy

In December 2017, the 2018 Edition of the Southern Association of Schools and Colleges, Commission on Colleges (SACSCOC) Principles of Accreditation was adopted by the College Delegate Assembly. Implementation of the Board of Trustees Self-Evaluation Policy shall ensure that the Board is in compliance with [SACSCOC Principle 4.2.g.](#) that states the Board defines and regularly evaluates its responsibilities and expectations. Moreover, this policy reinforces SACSCOC expectations that the institution's planning and assessment model will be systematic, integrated, research-based, ongoing, and comprehensive.

The Jacksonville University Board of Trustees is committed to establishing an evidence-based planning and assessment culture that is focused on continuous improvement. The Board is committed to closing the assessment loop by: 1) conducting an Annual Self-Evaluation, 2) analyzing the results, and 3) using the results to identify areas for improvement. A list of expected outcomes shall include:

- Identification of Board of Trustees accomplishments
- Identification of Board of Trustees strengths
- Identification of areas of concern for the Board of Trustees
- Identification of Board of Trustees expectations, goals, and priorities for the coming year

The implementation of this policy involves the annual administration and analysis of a Board-approved Self-Evaluation Instrument.

- Board members shall participate in the Annual Self-Evaluation process by completing a Board approved Self-Evaluation Instrument administered electronically through Qualtrics.
- Board Self-Evaluations shall occur annually at the end of the fiscal year in June.
- Board members shall be involved in the discussion of the Self-Evaluation results and shall participate in charting a path-forward for improving and strengthening the Board's role in advancing the priorities of Jacksonville University.
- The University's Executive Director of Institutional Analytics, Effectiveness, and Strategic Planning is charged with facilitating an Annual Board Self-Evaluation Process that:
 - Underscores confidentiality and integrity.
 - Creates a customized Board Self-Evaluation Instrument that is flexible and user-friendly.
 - Administers the Board's Annual Self-Evaluation Instrument at the end of the fiscal year in June.
 - Analyzes the results of the Board's Self-Evaluation and identifies areas of strength and areas of concern for Board members.
 - Prepares an assessment report which:
 - Provides the Board with an opportunity to engage in constructive discussion on how to close the "gaps" between expectations and performance.
 - Sets the stage for strategic improvements.
 - Establishes policy goals and priorities for the upcoming year.

Board Self-Evaluation Instrument

SECTION I

INSTRUCTIONS: Please indicate your level of agreement with each statement listed below.

<i>Board Management Function</i>		LEVEL OF AGREEMENT				
		Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
1	The ultimate responsibility for management of the University rests with the Board of Trustees.					
2	Through its policy-making process, the Board works collaboratively with the President and faculty to achieve the strategic priorities of the University.					
3	The Board periodically reviews its policies to ensure that the Bylaws are up to date.					
4	Board members uphold the final majority decision of the Board.					
5	The Board regularly reviews the role, scope and mission of the University.					

<i>Board Organization and Operation</i>		LEVEL OF AGREEMENT				
		Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
6	Board officer responsibilities are clearly defined in the Board's Bylaws.					
7	Board committees have clearly defined responsibilities designed to assist the Board in its deliberations.					
8	The outcome of Board member preparation is productive Board meetings.					
9	Board meeting agendas are relevant to the items presented to the Board for consideration.					
10	Board minutes effectively capture and summarize Board actions.					

<i>Board Leadership Accountability</i>		LEVEL OF AGREEMENT				
		Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
11	The Board adheres to its fiduciary duties as outlined in its Bylaws.					
12	Board members adhere to ethical principles.					
13	The Board advocates on behalf of the University.					
14	The Board has an active professional development and orientation program for current and new Board members.					
15	The Board monitors the effectiveness of the University in fulfilling its stated missions by reviewing performance data aligned with institutional priorities and outcomes.					

<i>Board—CEO Relationship</i>		LEVEL OF AGREEMENT				
		Strongly Agree	Agree	No Opinion	Disagree	Strongly Disagree
16	The Board sets clear expectations for the President of the University.					
17	The CEO's job description is current and accurate.					
18	The Board effectively evaluates the CEO.					
19	The Board maintains open communication with the CEO.					
20	The Board provides the highest level of support to the CEO.					

Section II

INSTRUCTIONS: Indicate your overall rating of Board performance and provide responses to the open-ended questions.

My overall rating of Board Performance is:

- 5 -Outstanding
- 4 -Above Average
- 3 -Average
- 2 -Below Average
- 1-Poor

What are the Board's greatest strengths? (List 3 examples)

What are the areas in which the Board could improve? (List 3 examples)

What are the major accomplishments of the Board in the past year? (List 3 examples)

As a Board member, I am most pleased about:

As a Board member, I am most concerned about:

I recommend that the Board adopt the following three (3) Goals for the coming year: