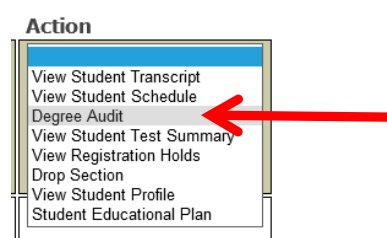
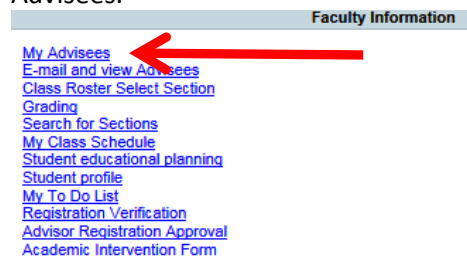


Advising Tips 04 Degree Audit

Prior to, or during, meeting with your Advisee, run/review the Degree Audit through WebAdvisor>My Advisees.



The Degree Audit will provide you a view of the courses currently being taken or already taken. Also, the Degree Audit will confirm that transfer/AP and other credits have been posted to the Advisees JU Records/JU Transcript.

NOTE: the minor and second major will appear at the bottom of the Degree Audit under the primary major information. If a minor or second major does not appear at the bottom of the Degree Audit, please have the student contact the Academic Advising Center.

If the student wishes to consider other majors, he/she can select a major from the “What if I changed my program of study” without choosing the Active Program radial button.

A screenshot of the 'What if I changed my program of study?' dropdown menu. The form includes a radio button for 'Active Programs' (selected), a dropdown for 'UND.BS Bachelor of Science Undeclared Major', a dropdown for 'What if I changed my program of study?' (with a red arrow pointing to it), and a dropdown for 'What work do you want to include?' (set to 'Registered/Preregistered'). A 'SUBMIT' button is at the bottom.

If transfer/AP or other credits have not been posted, or fewer hours appear than were expected, have the Advisee follow-up with the Academic Advising Center or the Registrar's Office. If needed, the Academic Advising Center, 904-256-7170, will help the Advisee navigate the JU system.